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Office Memorandum • UNITED STATES GOVERNMENT

TO : Assistant Director for Operations

DATE: 10 December 1956

FROM : Chief, Foreign Documents Division

SUBJECT: FDD Monthly Progress Report -- November 1956

ADMINISTRATION

25X1A

1. The number of personnel charged against ceiling as of 30 November was []

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5X1!

25X1A

2. [] returned from a two-month familiarization tour of []

25X1A

3. [] is on indefinite loan to a DD/I unit.

25X1C

5. FDD space allocation in the new building plans was reduced to 25,500 square feet through agreement between the DD/I Space Officer, OO, and FDD.

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6. It was agreed that [] funds would be transferred to FDD for the [] project.

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7. On 1 November, [] discussed FDD coverage of Far East publications with Deputy Chief, FDD, and Chief, Far East Branch.

25X1C

8. On 7 November, [] discussed with Deputy Chief, FDD, acquisition of local publications of the northwest area of the USSR.

25X1C

9. Deputy Chief, FDD, spoke on FDD operations at the Intelligence Orientation Course on 27 November.

10. A Russian Familiarization Course for clerical personnel with ten students began on 19 November.

Twenty-three persons completed the English Usage Course on 9 November.

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Intensive Rumanian Reading Course II began on 26 November with one student; two persons completed Intensive Polish Reading Course II on 29 November.

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[redacted] completed eight weeks of instructing in [redacted] at OTR on 29 November.

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Chief, FDD, returned on 19 November from an eight-week course.

A two-hour Typing Shortcuts Class was attended by 28 members of Publications Section, Reports Branch, on 26 November.

11. Supervisory personnel of Far East Branch were briefed on the operations of Reference Branch and Circulation Branch of CIA Library.

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12. [redacted] is on TDY with [redacted] OO.

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OPERATIONS

1. The 79th and 80th meetings of the Subcommittee on Exploitation of Foreign Language Publications were held 9 and 30 November. The review of the Far East program was completed and the review of the Scientific and Technical program was begun. Several OSI suggestions for revision of the biweekly Scientific Information Report are under study. The review in this field will be continued at the next meeting, scheduled for 14 December.

2. Reference to the CTS Index prevented 58 cases of duplication totaling 2072 pages.

3. Arrangements were made with [redacted] Chief, China Committee, ORR, to furnish copies of committee meetings to Chief, Far East Branch. FDD will henceforth be represented at meetings held in open areas.

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4. FDD will transmit its advance copies of Hong Kong Press Monitoring summaries to ORR pending arrangements to supply ORR from the field.

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5. On 7 November, FDD personnel participated in a briefing of [redacted] temporarily on duty in Acquisitions Branch, CIA Library, relative to FDD interests in his future duties as [redacted]

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STATSPEC

7. Commendations:

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25X1A From the Director of Training, for the services rendered by [] in an intensive German course.

25X1A [] From Chief, FI/DD/P, for the services of [] during his twelve months' assignment with [] 25X1A

From State Department, an appreciation for FDD coverage of North Vietnam publications.

8. Liaison activities (other than CIA)

Department of the Navy

With the Surgeon General's Office, Dr. Myron Gordon, to clarify SGO requirements for East German public health information.

Department of the Army

25X1B

With ACSI, to give information on USSR [] and to provide translations of Korean military terms.

Also with ACSI, [] to discuss program guidance on reporting of Communist China military information. 25X1A

Department of State

25X1C

With Division of Research for Far East, Mr. William L. Magistretti, to clarify reasons for and effects of suspension of [] exploitation program in FDD. Assurance was given that specific requests would be serviced as usual.

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With Division of Functional Intelligence, Mr. Bernard Morris, to discuss program guidance on the reporting of developments in international Communism.

With Biographics Division, Mr. John O. Hemard, to furnish assistance in the romanization of Thai names for the American Embassy, Bangkok.

9. Special services rendered:

DD/P -- For RQM/OIS, reverse translation of a document, titled "Requirements for Sources," English to Spanish.

For Technical Services Staff, reverse translation of 27-page "Authentication Study," English to French; also a 16-page document on "Soviet Documentation," English to Spanish.

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Office of the DCI -- For Special Assistant/Planning and Coordination, reverse translation of a four-page legal document, English to Greek,

Office of Training -- Three personnel participated in a training film for an average of 2 days each.

For Language and Area School, tested four people in oral Polish.

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Office of Central Reference -- For Graphics Register, monitored one German and 22 Polish films.

11. Significant Reports:


FDD Summary No. 1104 -- Weekly Information Report on Communist China (122) (Final 1955 Budget and 1956 Budget for Kwangtung Province, pp 7-33)

FDD Summary No. 1111 -- Semiannual Report on Education in the USSR (5) Graduate Study Courses and Degrees Offered by Soviet Vuzes, Higher Military Educational Institutions, and Scientific Research Institutes, 1 January 1949-30 June 1956.

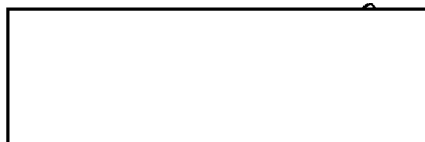
FDD Summary No. 1130 -- Research Institutes and Higher Educational Institutions in Bulgaria (includes organizational structure, location, activity, and leading personnel)

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FDD Summary No. 1135 -- East German Second Five-Year Plan for the Electric Power Industry (collation from  sources providing data on future development in this industry; hard figures; gives insight into planning procedures) 25X1C

FDD Translation No. 608 -- Hungarian Statistical Handbook (contains significant data on sociological, economic, and cultural structure of nation 1949-1955; hard figures)



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Enclosures: 2

1. Statistical Report on FDD Operations
2. Details of Personnel Actions

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